



# NMVTIS Reporting Requirements

## Checkmate Quick Reference Guide



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# Introduction

The Anti-Car Theft Act of 1992 was a legislative effort to deter auto theft, address automobile title fraud and protect consumers from unsafe automobiles in the United States. The Act required the establishment of the National Motor Vehicles Title Information System (NMVTIS) to enable states and other users to access automobile titling information as part of such deterrence and protection efforts. The Anti-Car Theft Improvements Act of 1996 moved responsibility for the administration of NMVTIS from the Department of Transportation to the Department of Justice (DOJ).

In January 2009, the Department of Justice published the final NMVTIS rules. The NMVTIS rules require auto recyclers, junk yards, and salvage yards to provide a monthly inventory report regarding all of the junk and salvage automobiles obtained in the prior month. This reporting requirement applies to all vehicles obtained on or after March 1, 2009. The final NMVTIS rules require auto recyclers, junk yards, and salvage yards to make the required reporting by no later than March 31, 2009 and thereafter on a monthly basis as determined by AAMVA (the operator of NMVTIS). In an NMVTIS update posted on the [www.nmvtis.gov](http://www.nmvtis.gov) website on March 13, 2009, the DOJ: (1) recognized that the reporting mechanisms may not be in place and/or operating in a manner to allow the required NMVTIS reporting by auto recyclers by March 31, 2009; and (2) indicated that an auto recycler should file the required data with respect to all junk automobiles and salvage automobiles obtained on or after March 1, 2009 even if their initial report is delayed after the March 31, 2009 date referenced in the NMVTIS rules.

The American Association of Motor Vehicle Administrators (AAMVA), the entity designated by DOJ to serve as the operator of NMVTIS, has decided that it will not collect the required data directly from auto recyclers. Auto recyclers are required to submit their data to a designated data consolidator and the data consolidator will report the information to AAMVA for inclusion in NMVTIS.

As part of our effort to assist our customers in meeting their NMVTIS filing requirements, Car-Part.com will provide recyclers using Checkmate® with a report mechanism that will create a file containing the information required to be reported under the NMVTIS rules. The recycler can then forward the file to one of the approved data consolidators for reporting into the NMVTIS system. This guide will provide Checkmate users with the information necessary to run the NMVTIS reports and generate the file described above.

Currently, the only authorized data consolidators are Auto Data Direct Inc. and Insurance Services Office (ISO). Car-Part.com is not seeking to become a data consolidator. However, Car-Part.com and ARA Services Corporation have agreed to work together in an effort to assist auto recyclers in complying with the NMVTIS reporting obligations. It is ARA Services Corporation's desire to become an authorized data consolidator as quickly as possible and to provide a NMVTIS reporting service free of charge to all Car-Part.com web services customers that authorize Car-Part.com to forward VIN data to ARA Services Corporation. As AAMVA designates additional data consolidators, we will keep our customers advised.

Additional information about the new NMVTIS reporting obligations is available at the NMVTIS website maintained by the DOJ ([www.nmvtis.gov](http://www.nmvtis.gov)) and at the NMVTIS section of the AAMVA website ([www.aamva.org/GovAffairs/IssueWatch/NMVTIS/](http://www.aamva.org/GovAffairs/IssueWatch/NMVTIS/)). Car-Part.com also provides updates regarding NMVTIS matters on the ARASC VINS tab at <http://products.car-part.com>.

## Data Collection Requirements

Under the NMVTIS rules, auto recyclers, junk yards and salvage yards are required to submit to AAMVA (the operator of NMVTIS) monthly inventory reports including the following information regarding each junk and salvage automobile obtained in the prior months.

### ***Mandatory Elements<sup>1</sup>:***

- Vehicle Identification Number (VIN)
- Date on which automobile obtained in inventory
- Name of entity or individual from whom the automobile was obtained
- Disposition of the vehicle (e.g. SCRAP, CRUSH, SOLD, etc.)
- Name of entity/individual to whom the automobile was provided or transferred
- Indication if automobile is intended for export out of US
- Reporting entity identification or name, city state, and contact information

In addition to these mandatory elements, the DOJ and AAMVA have identified the following "Desired Elements" that they would like auto recyclers to report: (1) mileage/odometer reading; (2) vehicle description - make, model, year; (3) title number; (4) state of title; and (5) state brand(s). Because this additional information is not currently required, Checkmate is only including the mandatory data in the NMVTIS report.

## Capturing Data in Checkmate

The Checkmate inventory management system was developed with such comprehensive data capture capabilities that it is already equipped to meet the new VIN collection requirements. As a Checkmate user you just need to ensure that you are accurately completing all the required data entries for each vehicle in your inventory. Following the process recommended in this document will prepare you to submit your data regardless of the data consolidator you select.

**NOTE:** It's important to remember that individual recyclers are responsible for the accuracy of the information provided.

For questions or additional assistance contact the Checkmate Support Team via the chat room ([checksupport@chat.private.rooms.carpartment.com](mailto:checksupport@chat.private.rooms.carpartment.com)) on Car-Part Messaging™ or at 859-344-1925.

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<sup>1</sup> Data obtained from AAMVA Data Reporting Requirements, Junk, Salvage and Insurance Data, Attachment A to the AAMVA document titled "Reporting by Auto Recyclers, Junk yards, Salvages and Insurers to National Motor Vehicle Title Information System (NMVTIS)" (Updated March 19, 2009)

## Required Data Entries

The data entries required in Checkmate to generate accurate reporting are:

- VIN - the Vehicle Identification Number
- Possession Date - the date you obtained the vehicle
- Bought From - the person or entity you obtained the vehicle from
- Title Status - the disposition of the vehicle
- Sold To - the person or entity you sold the vehicle to if applicable
- Export - an indication of whether the vehicle is intended for export out of the US
- Reporting Entity ID - the NMVTIS reporting identification number for reporting the yard

The following instructions will explain in detail how to record the necessary data in your Checkmate system.

**NOTE:** If you already completing all the described entries as part of a regular inventory process no additional steps may be needed other than generating the report.

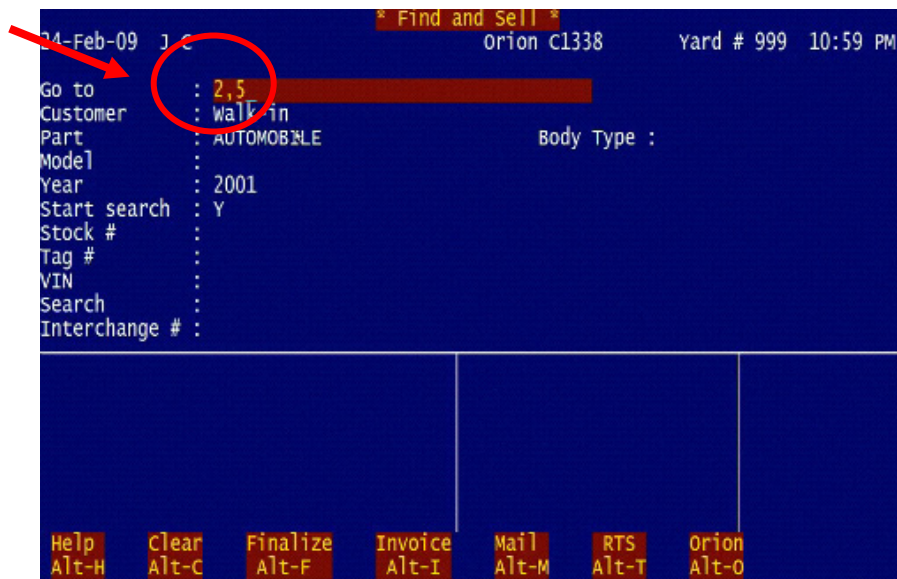
## Entering Data

### VIN

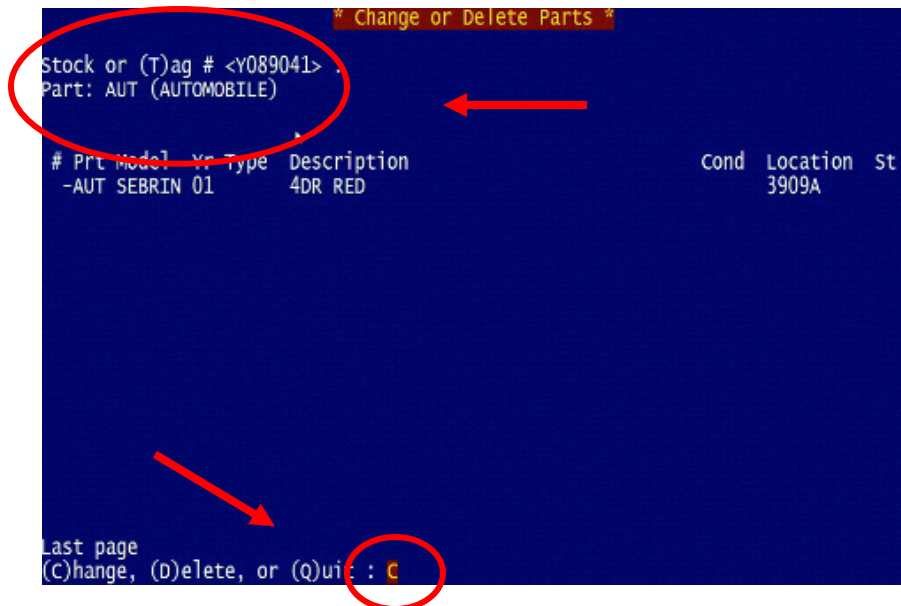
Confirm that the VIN is accurately recorded by accessing the AUT record.

**TIP:** AUT stands for Automobile Record and is the permanent record for all vehicles put into inventory.

- From the Find and Sell screen in Checkmate access the Change or Delete Parts screen by entering **2,5** in the Go to field (this entry is **I3** for Checkmate Classic users).

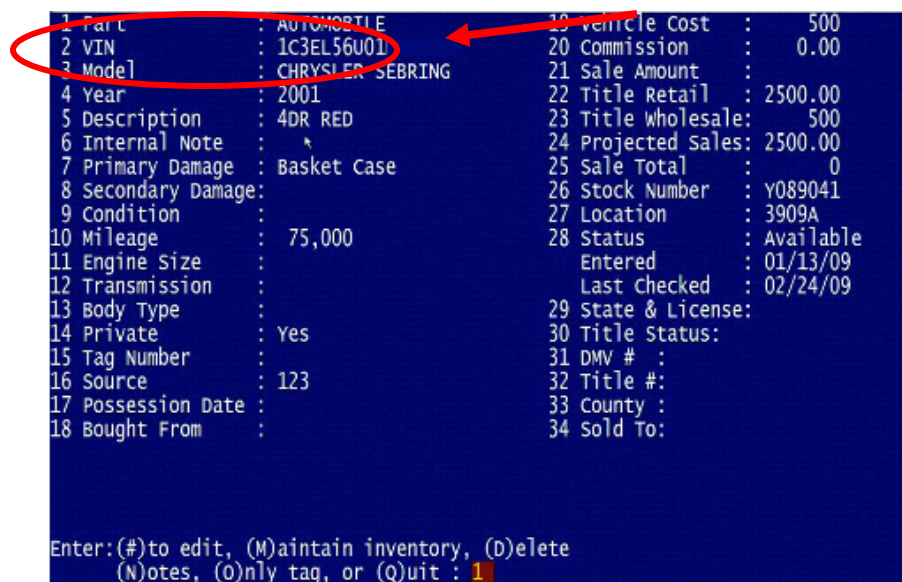


- Enter the stock number in the Stock or Tag line and press the Enter key.
- The Part field will then display. Type AUT and press the Enter key.



- The system will then display the vehicle description.
- At the bottom of the page, enter **C** to change the record.
- The AUT change screen will display. Confirm that the VIN is recorded on line 2.

**NOTE:** The VIN is typically entered into Checkmate when a vehicle is manually recorded or added to inventory when data is exported from Partmate™.





## Date Acquired

- To record the date the vehicle was acquired, complete the Possession Date field on line 17.
- Type the line number at the bottom of the screen and press the Enter key.
- On Line 17, enter the date that you obtained the vehicle.

**TIP:** If the date is the current day just enter **T** and the field will automatically populate with the correct date.

```
1 Part      : AUTOMOBILE          19 Vehicle Cost : 500
2 VIN       : 1C3EL56U01        20 Commission   : 0.00
3 Model     : CHRYSLER SEBRING  21 Sale Amount  :
4 Year      : 2001              22 Title Retail  : 2500.00
5 Description : 4DR RED          23 Title Wholesale: 500
6 Internal Note : *             24 Projected Sales: 2500.00
7 Primary Damage : Basket Case  25 Sale Total   : 0
8 Secondary Damage:              26 Stock Number  : Y089041
9 Condition  :                  27 Location      : 3909A
10 Mileage   : 75,000           28 Status       : Available
11 Engine Size :                 Entered          : 01/13/09
12 Transmission :                Last Checked    : 02/24/09
13 Body Type   :                 29 State & License:
14 Private     : Yes             30 Title Status:
15 Tag Number  :                 31 DMV #        :
16 Source      : 123             32 Title #      :
17 Possession Date : 02/24/09   33 County      :
18 Bought From : JOE DALTON      34 Sold To     :
                   123 MAIN ST.
                   HEBRON KY 41048

Enter the total amount paid for this vehicle
Help Delete Locate Add Note
Alt-H Alt-D Alt-L Alt-A Alt-N
```

## Obtained From

To record the name of the individual or entity that the vehicle was obtained from, complete the Bought From field on line 18.

- Type the line number at the bottom of the screen and press the Enter key.
- On line 18 enter the name and address of the person or entity from which you obtained the vehicle. The name is the only required field.

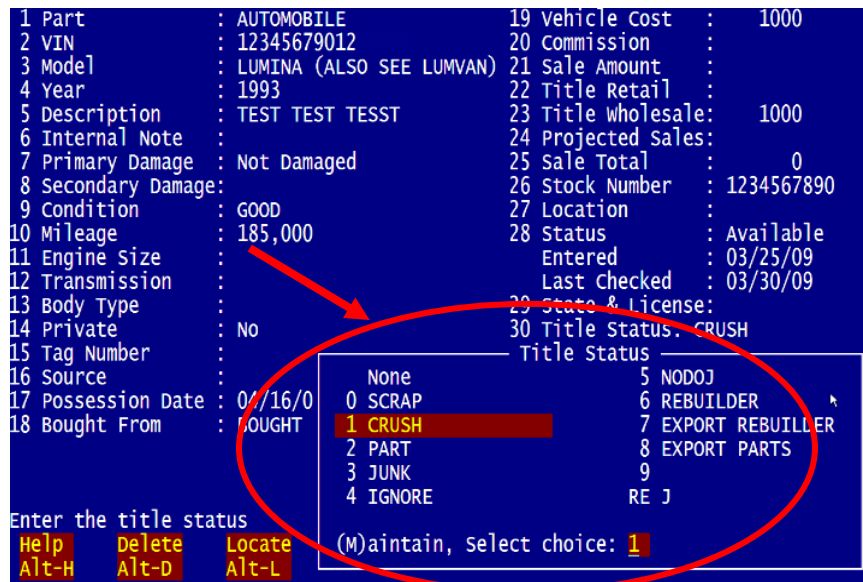
```
1 Part      : AUTOMOBILE          19 Vehicle Cost : 500
2 VIN       : 1C3EL56U01        20 Commission   : 0.00
3 Model     : CHRYSLER SEBRING  21 Sale Amount  :
4 Year      : 2001              22 Title Retail  : 2500.00
5 Description : 4DR RED          23 Title Wholesale: 500
6 Internal Note : *             24 Projected Sales: 2500.00
7 Primary Damage : Basket Case  25 Sale Total   : 0
8 Secondary Damage:              26 Stock Number  : Y089041
9 Condition  :                  27 Location      : 3909A
10 Mileage   : 75,000           28 Status       : Available
11 Engine Size :                 Entered          : 01/13/09
12 Transmission :                Last Checked    : 02/24/09
13 Body Type   :                 29 State & License:
14 Private     : Yes             30 Title Status:
15 Tag Number  :                 31 DMV #        :
16 Source      : 123             32 Title #      :
17 Possession Date : 02/24/09   33 County      :
18 Bought From : JOE DALTON      34 Sold To     :
                   123 MAIN ST.
                   HEBRON KY 41048

Enter the total amount paid for this vehicle
Help Delete Locate Add Note
Alt-H Alt-D Alt-L Alt-A Alt-N
```

## Disposition

To meet the reporting requirements for the “Disposition” of the vehicle we recommend using the Title Status field on line 30. This field allows you to indicate your plans for the vehicle. We suggest, however, that you only designate a vehicle's status when you are completely confident of that choice. Changing a vehicle's disposition is permitted but will create multiple records for a VIN that may cause complications should you decide to sell the vehicle.

- Tab to the Title Status field. A text box will open that allowing you to select the status of the vehicle.



The screenshot shows a software interface with a list of fields on the left and a dropdown menu for 'Title Status' on the right. The fields include Part, VIN, Model, Year, Description, Internal Note, Primary Damage, Secondary Damage, Condition, Mileage, Engine Size, Transmission, Body Type, Private, Tag Number, Source, Possession Date, and Bought From. The dropdown menu for 'Title Status' is open, showing options: None, 0 SCRAP, 1 CRUSH (highlighted), 2 PART, 3 JUNK, 4 IGNORE, 5 NODOJ, 6 REBUILDER, 7 EXPORT REBUILDER, 8 EXPORT PARTS, 9, and RE J. A red arrow points to the dropdown menu, and a red circle highlights the options. The prompt 'Enter the title status' is visible at the bottom left, and a prompt '(M)aintain, select choice: 1' is visible at the bottom right.

The following key phrases should be including in the Title Status box:

- CRUSH - Vehicle was crushed or scrapped.
- PART - Vehicle is being dismantled and sold for parts.
- IGNORE - Vehicle was erroneously included in a prior report.
- NODOJ - This selection will remove the vehicle from the report completely. This selection should only be used if you have determined that the vehicle is not subject to the NMVTIS reporting requirements.
- REBUILDER - Vehicle is being rebuilt for sales.
- EXPORT REBUILDER - Vehicle has been rebuilt and is being shipped outside the United States.
- EXPORT PARTS - Vehicle is being shipped outside the United States and dismantled for parts.

**NOTE:** If you do not indicate the vehicle has been exported, the system will assume the vehicle has been sold and there is no intent to export the automobile out of the US.

If you do not have the terms above in the Title Status box you can easily add them. Enter **M** and then specify the line number you wish to edit and type the appropriate word for the field. We recommend you follow the order listed above for ease of reporting.

NOTE: Please realize that this will change the status for all AUT's retroactively. For example, if you change choice 3 to state "NODOJ", then all AUT's that have a title status number 3 will be set to NODOJ.

You can also enter these same key words (CRUSH, NODOJ, IGNORE, EXPORT, etc.) in the Location field. However, it is important to remember that the **entire word** must be typed if using that field. The system will not recognize abbreviations. For that reason, we recommend using a static list in the Title Status box.

## Sold To

Finally, if the vehicle is sold or crushed you must indicate in Checkmate the person or entity that purchased the vehicle on line 34. Again, only the name is reported.

```
1 Part      : AUTOMOBILE           19 Vehicle Cost : 500
2 VIN       : 1C3EL56U01          20 Commission   : 0.00
3 Model     : CHRYSLER SEBRING    21 Sale Amount  :
4 Year      : 2001                22 Title Retail : 2500.00
5 Description : 4DR RED           23 Title Wholesale: 500
6 Internal Note :                 24 Projected Sales: 2500.00
7 Primary Damage : Basket Case    25 Sale Total   : 0
8 Secondary Damage:                26 Stock Number : Y089041
9 Condition   :                   27 Location     : 3909A
10 Mileage    :                   28 Status       : Available
11 Engine Size : 2.7L             Entered        : 01/13/09
12 Transmission :                 Last Checked   : 03/20/09
13 Body Type   : 4DR              29 State & License:
14 Private     : Yes              30 Title Status: EXPORT REBUILD
15 Tag Number  :                  31 DMV #       :
16 Source      :                  32 Title #     :
17 Possession Date : 02/24/09     33 County     :
18 Bought From : JOE DALTON       34 Sold To:   Bob Palmer
                123 MAIN ST.
                HEBRON KY 41048
                567 Oak Street
                Cincinnati OH 45240

Enter the name and address of who bought this vehicle
Help Delete Locate Add Note
Alt-H Alt-D Alt-L Alt-A Alt-N
```

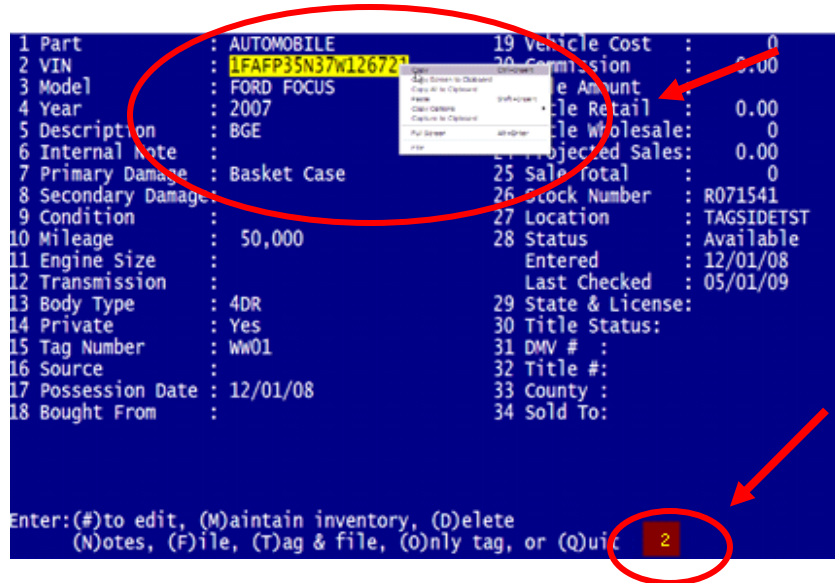
By simply capturing data that you already have on a regular basis, you will be ready to transmit your monthly report.

## Incorrect VINs

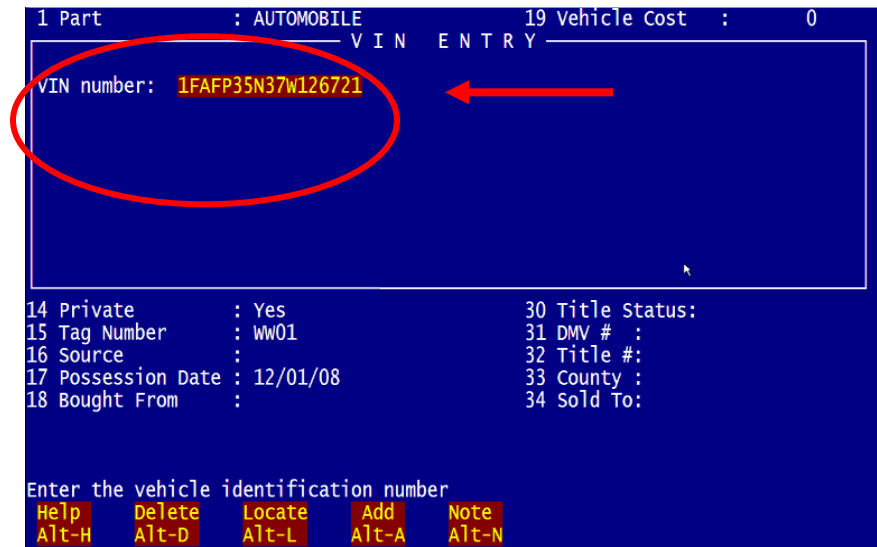
At some point you may determine that a VIN has been incorrectly entered into Checkmate. This could be the result of something simple like making a typing an error and then ignoring the validation prompt when entering the VIN. If you determine that an incorrect VIN has been submitted as part of the NMVTIS reporting process, you can correct the VIN in Checkmate and then designate the incorrect VIN as "Ignore" to indicate that it was incorrectly submitted on a previous report.

- First, go to the AUT screen for the VIN you are correcting.

- Highlight the VIN and then right-click to open the text box. Select Copy from the menu. You will use this number later to establish a record for the incorrect VIN.
- Enter 2 at the bottom of the page to edit the VIN.



- The VIN Entry text box will open allowing you to the correct VIN. Type the correct information in the field and press the Enter key.



If the new VIN is correct and accepted press the Esc key and then enter **F** to file the record.

```

1 Part      : AUTOMOBILE          19 Vehicle Cost : 0
2 VIN       : 1FAFP34N37W126721 20 Commission   : 0.00
3 Model    : FORD FOCUS          21 Sale Amount  :
4 Year     : 2007                22 Title Retail : 0.00
5 Description : BGE              23 Title Wholesale: 0
6 Internal Note :                 24 Projected Sales: 0.00
7 Primary Damage : Basket Case   25 Sale Total   : 0
8 Secondary Damage:              26 Stock Number : R071541
9 Condition  :                   27 Location     : TAGSIDETST
10 Mileage   : 50,000            28 Status       : Available
11 Engine Size : 2.0L            Entered        : 12/01/08
12 Transmission :                Last Checked   : 05/01/09
13 Body Type  : 4DR              29 State & License:
14 Private   : Yes               30 Title Status:
15 Tag Number : WW01            31 DMV #       :
16 Source    :                  32 Title #     :
17 Possession Date : 12/01/08   33 County      :
18 Bought From :                 34 Sold To     :

Enter:(#)to edit, (M)aintain inventory, (D)elete
(N)otes, (F)ile, (T)ag & file, (O)nly tag, or (Q)uit : F
  
```

Once the VIN has been corrected you will now want to set up a new AUT record using the incorrect VIN so that you can correct the NMVTIS report information.

- From the Find and Sell screen select **2,2** for the Part Entry screen. At the bottom of the page enter **AUT** add a new VIN record.

```

Part Entry
-----
Total Retail : PARTS      AUT      REP      VUC
              0.00        0.00      0.00      0.00
Total Wholesale : 0.00        0.00      0.00      0.00
Total List      : 0.00        Parts Entered
-----
Enter part code, or (Q)uit : AUT
  
```

- The VIN Entry text box will open. Copy the incorrect VIN (captured earlier) into the VIN field by holding the Shift key while simultaneously pressing the Insert key on your keyboard.
- Checkmate will then recognize the incorrect VIN and prompt you by asking "Use anyway?" Select **Y** and then press the Enter key.
- In the Model field type the model of the vehicle.
- In the Year field type the year of the vehicle or select any year preferred.
- In the Description field type "Bad VIN Record" to designate this record as an invalid VIN.

- On line 26, the Stock Number field, choose a code such as BV1 to indicate this is the first bad VIN. You can then number future incorrect VIN's in sequence such as BV2, BV3 etc. Another simple method would be to put the letter "B" in front of the original stock number to indicate the bad VIN number.
- Finally, in the Title Status field select Ignore to indicate that this VIN number was incorrectly submitted in a previous report and should be ignored.

```

1 Part      : AUTOMOBILE          19 Vehicle Cost :
2 VIN       : 1FAFP35N37W126721 20 Commission   :
3 Model     :                    21 Sale Amount   :
4 Year      : 2000                22 Title Retail  :
5 Description: BAD VIN RECORD    23 Title Wholesale:
6 Internal Note:                  24 Projected Sales:
7 Primary Damage: Basket Case     25 Sale Total    : 0
8 Secondary Damage: Blown Engine  26 Stock Number  : BV1
9 Condition  :                    27 Location      :
10 Mileage   :                    28 Status        : Available
11 Engine Size:                  Entered          : 05/01/09
12 Transmission :                Last Checked    : 05/01/09
13 Body Type   :                    29 State & License:
14 Private     : No                30 Title Status: IGNORE
15 Tag Number  :                    31 DMV #         :
16 Source      :                    32 Title #       :
17 Possession Date :                33 County        :
18 Bought From :                    34 Sold To       :

Enter the stock number up to 10 characters (example: F081001)
Help      Locate  Add     Note
Alt-H     Alt-L   Alt-A   Alt-N

```

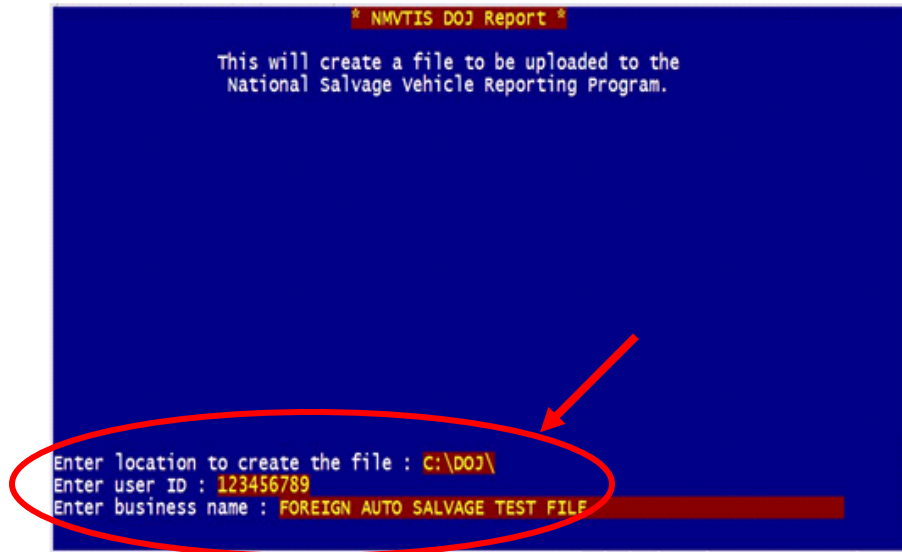
Following these steps to correct the invalid VIN will ensure the data you are submitting to NMVTIS is accurate.

## Generating the Report – Internet Checkmate

Once you have confirmed that all of your vehicles obtained since March 1, 2009 are correctly entered into Checkmate it is time to generate the report.

- In Checkmate access the NMVTIS file utility by entering **6,8,21** from the main menu (for Checkmate Classic users **S7,30**).
- On the NMVTIS DOJ Report screen, enter the location where you would like to save the report. For example, you may want to create a folder for this specific purpose on your hard drive or desktop
- Enter the Reporting Entity ID assigned to you by your chosen data consolidator (only data consolidators designated by AAMVA are in a position to assign such numbers).
- Finally, enter the business name exactly as designated by your chosen data consolidator (the data consolidator will designate the exact name to be used for reporting purposes).

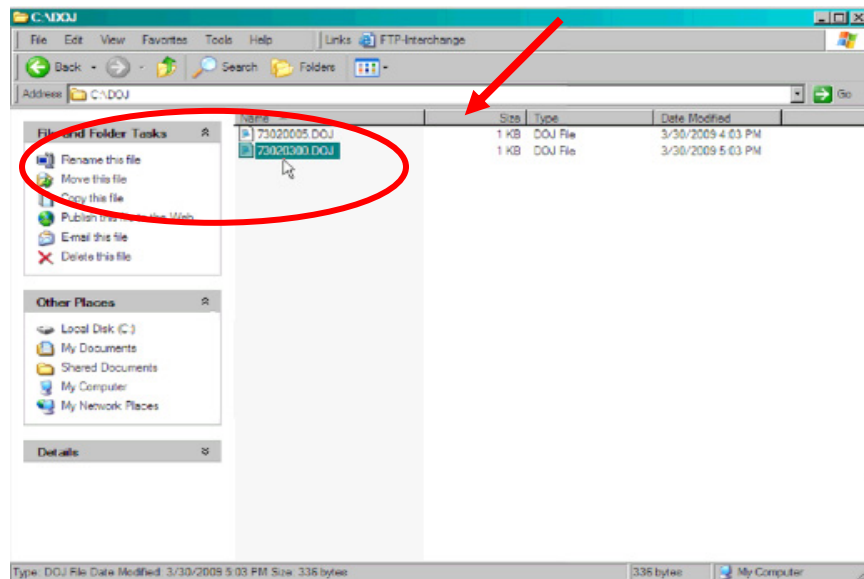
**TIP:** Once you enter your Reporting Entity ID and business name the system will capture that information so you do not need to enter each time.



- Press the Enter key and then you will see a message telling you the report has been saved.

To confirm that your records were saved, go to the location you designated and you should see the document saved. The first four digits of the number is your yard number and the second four are your sub-yard number.

**NOTE:** You will need to run this report for each of your sub-yards to ensure accurate reporting.



After you have reports for each of your sub-yards, you can then submit the data to your chosen data consolidator. Reports must be submitted at least monthly on the schedule to be established by AAMVA.

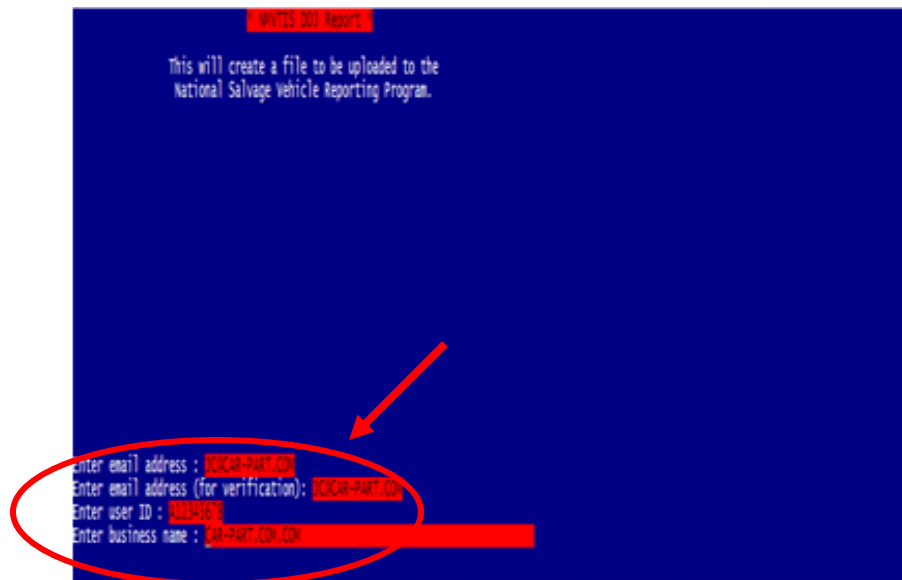
For questions or additional assistance contact the Checkmate Support Team via the chat room ([checksupport@chat.private.rooms.carpartim.com](mailto:checksupport@chat.private.rooms.carpartim.com)) on Car-Part Messaging or at 859-344-2925.

# Generating the Report – Telnet Checkmate

Once you have confirmed that all of your vehicles obtained since March 1, 2009 are correctly entered into Checkmate it is time to generate the report. For Telnet Checkmate users the report will be generated and sent via email.

- Access the NMVTIS file utility by entering **6,8,21** from the main menu (for Classic Checkmate users **S7, 30**).
- On the NMVTIS DOJ Report screen enter the email address where you would like to have the report sent. If this is the first time you have entered the email address, you will be prompted to enter it again for confirmation purposes.
- Enter the Reporting Entity ID assigned to you by your chosen data consolidator (only data consolidators designated by AAMVA are in a position to assign such numbers).
- Finally, enter the business name exactly as designated by your chosen data consolidator (the data consolidator will designate the exact name to be used for reporting purposes).

**TIP:** Once you enter your Reporting Entity ID and business name the system will capture that information so you do not need to enter each time.



The report will be sent to the email address submitted approximately 10 from the time the request was entered.

**NOTE:** You will need to run this report for each of your sub-yards to ensure accurate reporting.

After you have reports for each of your sub-yards you can then submit the data to your chosen data consolidator. Reports must be submitted at least monthly on the schedule to be established by AAMVA.

For questions or additional assistance contact the Checkmate Support Team via the chat room (checksupport@chat.private.rooms.carpartment.com) on Car-Part Messaging or at 859-344-2925.



# The NMVTIS DOJ Report

The NMVTIS DOJ Report for both Internet and Telnet Checkmate will be formatted as a Comma Separated Value (CSV) file with all the required reporting fields predetermined.

## *Insurance Services Office, Inc.*

This report is built to meet the format currently designated by the National Salvage Vehicle Reporting Program (NSVRP). It is our understanding the NSVRP is working with Insurance Services Office, Inc. (ISO) as a data consolidator. Once you have generated the Checkmate report we recommend you contact NSVRP or ISO directly for instructions on submitting your data.

## *Auto Data Direct, Inc.*

Auto Data Direct, Inc. (ADD) may also be able to make the NMVTIS filing on your behalf using the Checkmate report format. We suggest that you contact ADD directly to confirm they will accept and can work with the report format as it is.

We expect to be adding additional report options in the coming months to meet the format requirements of the individual data consolidators. Following the instructions detailed in this document for correctly capturing your data in Checkmate will allow you to take advantage of these additional report options as they become available. Here is a sample report:

```
"Client Inventory ID"....."VIN"....."Plant Name","Location/Status",,"Purchased From","Date Entered","Sold to"
"123456789",,,,,,,,,,"J3HN86IR2Y0280870",,"FOREIGN AUTO",,,,,,,,,,"IAA-Cincinnati",,"03/14/09",,""
"123456789",,,,,,,,,,"J3HN86RIOV0062633",,"FOREIGN AUTO",,,,,,,,,,"SOLD",,,,,,,,,,"IAA-Cincinnati",,"03/05/09",,"RANDALL EARLY"
"123456789",,,,,,,,,,"J3HN87R6W0142227",,"FOREIGN AUTO",,,,,,,,,,"NODOJ",,,,,,,,,,"03/14/09",,""
"123456789",,,,,,,,,,"J3AC12R3IM0034344",,"FOREIGN AUTO",,,,,,,,,,"CRUSH",,,,,,,,,,"JOHN ARLINGHAUS",,"04/01/09",,"WELKER METAL"
"123456789",,,,,,,,,,"432F13COWIU032307",,"FOREIGN AUTO",,,,,,,,,,"CRUSH",,,,,,,,,,"IAA-Cincinnati",,"03/09/09",,"WELKER METAL"
"123456789",,,,,,,,,,"3WDD21C4YMI459452",,"FOREIGN AUTO",,,,,,,,,,"",,,,,,,,,,"Copart-Walton",,"04/01/09",,""
"123456789",,,,,,,,,,"3WCA21C7YM4I85872",,"FOREIGN AUTO",,,,,,,,,,"",,,,,,,,,,"IAA-Cincinnati",,"04/03/09",,""
"123456789",,,,,,,,,,"3WCS21C71M41I8448",,"FOREIGN AUTO",,,,,,,,,,"",,,,,,,,,,"DAVID WINTERS",,"03/11/09",,""
"123456789",,,,,,,,,,"3WCB61E5XM807I560",,"FOREIGN AUTO",,,,,,,,,,"SOLD",,,,,,,,,,"IAA-Cincinnati",,"03/09/09",,"JENNY QUINN"
"123456789",,,,,,,,,,"3W5G29M91M0174I14",,"FOREIGN AUTO",,,,,,,,,,"",,,,,,,,,,"MIKE KIRKWOOD",,"04/07/09",,""
"123456789",,,,,,,,,,"3WPA81H3WM25224I5",,"FOREIGN AUTO",,,,,,,,,,"CRUSH",,,,,,,,,,"IAA-Dayton",,"03/05/09",,"WELKER METAL"
"123456789",,,,,,,,,,"1IVHP84D355M38770",,"FOREIGN AUTO",,,,,,,,,,"IGNORE",,,,,,,,,,"Copart-Walton",,"04/22/09",,""
"123456789",,,,,,,,,,"1IVGF22C4W5701100",,"FOREIGN AUTO",,,,,,,,,,"PART",,,,,,,,,,"SCHWARTES SERVICE",,"04/01/09",,""
"123456789",,,,,,,,,,"J11TA2211X1502807",,"FOREIGN AUTO",,,,,,,,,,"PART",,,,,,,,,,"Copart - Walton",,"03/26/09",,""
"123456789",,,,,,,,,,"W1BRF61J32F273884",,"FOREIGN AUTO",,,,,,,,,,"PART",,,,,,,,,,"IAA-Cincinnati",,"04/08/09",,""
"123456789",,,,,,,,,,"W1BEEA50D9JA650006",,"FOREIGN AUTO",,,,,,,,,,"SOLD",,,,,,,,,,"IAA-Cincinnati",,"04/08/09",,"KAYLA PETREY"
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The sample report shown in this section has been consolidated for this purpose and is only a representation of the full report. The actual report includes significantly more detail and we encourage you to review it to understand all the data being captured. This report can be printed; however, it's important to remember that a wide carriage printer is recommended to print the report correctly.

## Submitting the Data

There are currently two data consolidators authorized to collect and report the required information from entities required to report under NMVTIS. Car-Part.com recommends you contact these organizations directly for more information on fees, reporting methods and technical specifications.

### **Auto Data Direct, Inc.**

Jay Svendsen: [salvage@add123.com](mailto:salvage@add123.com)

Website: [www.add123.com](http://www.add123.com)

### **Insurance Services Office (ISO)**

ISO Claim Search Customer Support

Phone: 800-888-4476

Email: [claimsearchnmvtis@iso.com](mailto:claimsearchnmvtis@iso.com)

## Appendix: Key Terms and Definitions

**American Association of Motor Vehicle Administrators (AAMVA):** AAMVA has been designated by the DOJ as the operator of the NMVTIS system. As operator of NMVTIS, AAMVA has the authority to designate data consolidators and to establish both the timing and the manner in which required reports must be submitted.

**Anti-Car Theft Act:** Federal law passed in 1992 to prevent motor vehicle theft. The Act established NMVTIS as the information collection system for vehicle title information.

**Auto Recycler:** A business that obtains vehicles for the purpose of reselling usable parts or recycling vehicles as scrap material.

**Data Consolidators:** Third-party organizations authorized to collect information from entities required to report under the NMVTIS rules and to transmit aggregate data to AAMVA for inclusion in NMVTIS.

**Department of Justice (DOJ):** The DOJ is the primary criminal investigation and enforcement agency for the federal government. The DOJ is responsible for enforcement of the Anti-Car Theft Act and the administration of the NMVTIS system.

**Insurance Carrier:** An individual or company that issues and assumes the risk of automobile insurance.

**Junk Automobile:** A vehicle that has been damaged to the extent that it can no longer operate on public streets and is only valuable as a source of scrap material or individual parts.

**Junk Yard:** An individual or entity engaged in the business of obtaining decommissioned vehicles for the purpose of dismantling and reselling the vehicles individual parts, rebuilding, restoring or crushing the vehicles.

**National Motor Vehicle Title Information System (NMVTIS):** The NMVTIS information system was established under the Anti-Car Theft Act of 1992 to provide states with an electronic means to document and verify vehicle title information.

**National Salvage Vehicle Reporting Program (NSVRP):** NSVRP is a not-for-profit public policy and law enforcement support organization administered by Howard Nusbaum whose board is made up of law enforcement organizations such as the International Association of Chiefs of Police, Miami Dade Police, International Association of Auto Theft Investigators and the North American Export Committee. For more information about NSVRP, please contact NSVRP directly at [www.nsvrp@earthlink.net](mailto:www.nsvrp@earthlink.net).

**Salvage Automobile:** A vehicle that is damaged to the extent that the cost of repairing the vehicle exceeds its pre-damage value and the vehicle is deemed no longer safe for operation on public roads.

**Salvage Yard:** An individual or entity engaged in the business of obtaining decommissioned vehicles for the purpose of dismantling and reselling the vehicles as individual parts, rebuilding, restoring or crushing the vehicles. NMVTIS also includes scrap vehicle shredders and scrap metal processors, pull- or pick-apart yards, salvage pools, salvage auctions and other types of auctions, businesses, and individuals that handle salvage vehicles (including vehicles declared a "total loss") in this definition.

**Vehicle Identification Number (VIN):** The VIN is a unique, 17 digit serial number assigned to a vehicle for the purposes of identification.